

Ref: EMT/19/01

Date: 4th April 2025



GUIDELINES ON THE DISPLAY OF THE NATIONAL VOTERS REGISTER

17th April 2025 – 08th May 2025

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GUIDELINES FOR DISPLAY OF THE NATIONAL VOTERS REGISTER

1.0 LAWS APPLICABLE

- a) The Constitution of the Republic of Uganda, 1995;
- b) The Electoral Commission Act, Cap. 176;
- c) The Presidential Elections Act, Cap. 179;
- d) The Parliamentary Elections Act, Cap. 177;
- e) The Registration of Persons Act, Cap. 332;
- f) The Local Governments Act, Cap. 138;
- g) The National Council for Older Persons Act, Cap. 112;
- h) The Persons with Disabilities Act, Cap. 115; and
- i) Attendant Regulations and Guidelines

2.0 DISPLAY OF THE NATIONAL VOTERS REGISTER

- a) The Electoral Commission, in accordance with **the Electoral Commission Act** shall display the National Voters Register/Roll at each **Polling Station** in preparation for the **2025/2026 General Elections**.
- b) The purpose of the Display Exercise is to enable the general public inspect the Voters Register for accuracy and completeness. The Commission shall collect information on errors that may be identified on the Voters Register through objections raised by the voters using the respective forms provided.
- c) The Guidelines for Display of the National Voters Register entail the various processes and persons who will be involved in the exercise. They are intended to guide all election officials who will be involved in the exercise, the Display Officers inclusive.
- d) The individuals who will be involved comprise the Returning Officer/District Election Administrator, Assistant Returning Officer/Assistant District Election Administrator, Sub-County Election Officers, Parish Election Officers, Parish Tribunals and Parish Council Chairpersons.
- e) The Display Officers shall be responsible for displaying the register at the Polling Stations in the respective Parishes/Wards in the Districts/Cities.



- f) Stakeholders in the electoral process may refer to the guidelines as a source of information in regard to the Display Exercise.

2.1 The Purpose of the Display Exercise

The purpose of the Display exercise is to:

- a) allow voters check and confirm correctness of their particulars;
- b) enable voters confirm that their photographs appear against correct particulars;
- c) allow the public to raise objections to the inclusion and/or removal of a voter's particulars from the register;
- d) remove the following categories of persons from the register:
 - (i) non-citizens;
 - (ii) the dead;
 - (iii) those who are under 18 years of age;
 - (iv) those who reside in or originate from a Parish other than the one they are registered in; and
 - (v) those registered more than once on the register.

NB: Fresh application for registration as a voter or application to transfer to other voting locations SHALL NOT be carried out during the Display Exercise.

2.2 The Period of the Display Exercise

- a) The display of the National Voters Register shall take place for **22 (twenty-two)** days, from **Thursday 17th April 2025 to Thursday 08th May 2025** (inclusive), starting at **8.00 a.m. and ending at 6.00 p.m.** daily, including weekends and public holidays, except for **Sunday 20th April 2025 (Easter Sunday)**.
- b) There shall be a period of **11 (eleven)** days after the Display Exercise, from **Friday 09th May 2025 to Monday 19th May 2025** during which Tribunal recommendations will be displayed at each Parish in the interest of **Natural Justice**. Counter objections to deletions from or inclusions into the NVR can be made during this period on **Form CLN 7**.

2.3 Display Register, Forms and Procedure for Conducting the Display Exercise

- a) The voters register to be used during the Display Exercise is spiral bound which should permit any person interested in checking the register to flip the pages over. It

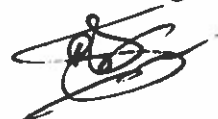


bears photographs of voters who are entitled to vote at the polling station indicated on the register. It is printed on an **A3 size** paper.

b) Forms to be used in the Display Exercise

The following are the forms that are to be used during the Display Exercise:-

- i. **Form CLN 3:** for raising objection against **mismatched photographs and the particulars of voters** i.e. where the names indicated apply to someone else and not the person represented by the photograph attached to the record on the voters register;
- ii. **Form CLN 6:** for raising objection against the **omission of a voter** from the voters register and shall be availed to persons who wish to raise objections against **OMISSION** of certain voters from the register. **The Display Officer shall record on the required CLN form any objection raised and ensure that the person raising the objection signs the form.** Please note that claims of omission must be supported by a certificate of registration or a copy of the transfer form;
- iii. **Form CLN 7:** for raising a **counter objection** against what was recommended on Forms CLN 6, CLN 9, and CLN 10. This form is to be used in the interest of natural justice during the period from **09th to 19th May 2025**; **Form CLN 7** is further discussed under **Sections 10 (e) and 10 (f)** of these Guidelines.
- iv. **Form CLN 8:** is the **Report Form** which details all the materials and their respective quantities received and utilised during the Display Exercise. It serves to provide accountability for the materials used;
- v. **Form CLN 9:** for raising objection against the **inclusion of an unqualified voter** on the register, as specified under Section 2.1 (d) of these guidelines, shall be availed to persons who wish to raise objections against **INCLUSION** of particulars of a person who is not qualified to be on the register. The Display Officer shall record on the **Form CLN 9** the objection raised and he/she **MUST** ensure that the person raising the objection signs the form. The objection must be supported by a Death Certificate wherever possible;
- vi. The CLN 9 Form shall be supported by **Form CLN 9D**, which shall be signed and stamped by the LC1 Chairperson of the village to confirm or object to the deletion. **Form CLN 9D** shall be availed to the LC I Chairperson to confirm or object to the removal of persons who are reported Dead (D). Form CLN 9 **MUST** be filled in first for all objections and **MUST** be duly signed by the persons objecting to the inclusion, then **Form CLN 9D** will be **extracted from Form CLN 9** for confirmation of death; and
- vii. **Form CLN 10:** for raising objection regarding a **correction in the particulars** of a voter as they appear on the register. Persons who wish to make corrections of their



particulars on the register **MUST** fill and sign **Form CLN 10**. Corrections that can be made include spelling/typographical errors, sex (as Male (M) or Female (F)) and the **correct village names** should appear against each voter's particulars.

NB: Addition of other names or changes to dates of birth of voters shall NOT be accepted.

3.0 PROCEDURE FOR CONDUCTING THE DISPLAY EXERCISE

- a) The Display of the National Voters Register exercise shall be conducted with utmost fairness, impartiality and transparency.
- b) The Voters Register shall be displayed to the public at each Polling Station preferably by hanging the A3 spiral bound voters register at a height of at least 5 (Five) feet (approx. 1.5 (One & a half) metres) above the ground for ease of viewing.
- c) The Display Officer shall allow any person interested in inspecting the voters register to flip over its pages without removing it from its position for purposes of confirming their details and identifying particulars which should be corrected or removed from the register or pointing out names that have been omitted from the register.
- d) The Display Officer shall record on the provided CLN Forms any objections raised with respect to inclusion or omission of particulars of a voter, further ensuring that the complainant signs the Form. The Display Officer shall ensure that **accurate information** is provided and filled in and that **all empty spaces on used forms are crossed** so that no information can be added after submission of the objection(s).

NB: The Returning Officer MUST ensure that all the used CLN Forms are endorsed or signed at the end of the Display period and not at the beginning or in the middle of the initial Display Period as provided on the form.

- e) The Display Officer **MUST** ensure that **Form CLN 9D** is submitted to the Local Council (LC1) Chairperson for confirmation. Confirmation of the forms involves signing and stamping the **Form CLN 9D** for the list of the Dead (D) voters compiled.
- f) For purposes of complying with **the Electoral Commission Act**, the objections compiled shall be addressed to the Returning Officer through the **Chairperson of the Parish Council** of the person raising the objection (using **CLN Form 11**).
- g) After the end of the Display Exercise, all the objections raised shall be filed by the Returning Officer and submitted to the **Parish Tribunal of the respective Parish/Ward**, in compliance with **the Electoral Commission Act**.



- h) The Parish/Ward Tribunal shall scrutinize the various **CLN Forms** submitted by the Parish Election Officer and thereafter endorse the forms filled [i.e. **CLN Forms 3, 6, 9 and 10 only**] after confirming the corrections and objections therein.
- i) The **Parish/Ward Officer** shall display the recommendations made by the Parish Tribunal for the designated period after the Display Exercise. This additional display shall be conducted in a public place within the Parish/Ward.
- j) Recommendations made by the Tribunal during the Display Exercise against inclusion or omission from the Voters Register will be reversed by entering the details of the voter on **Form CLN 7** by the Parish/Ward Officer, if raised during the period designated for handling complaints recommended for objection or inclusion.
- k) The decision of a Tribunal referred to in (h) above shall be subject to review by the Commission.

4.0 APPOINTMENT OF DISPLAY OFFICERS

- a) A registered voter who wishes to work as a **Display Officer** will apply, in writing, to the **Returning Officer** to carry out the Display Exercise following the normal recruitment process.
- b) When appointing Display Officers, the Returning Officer will take into consideration the record of persons who have worked as Display Officers before. Any person whose previous performance was not satisfactory **shall not** be recruited.
- c) During the Display Exercise, the Officers who will be involved are the following:
 - (i) The Regional Election Officer;
 - (ii) The Returning Officer/ District Election Administrator;
 - (iii) The Assistant District Election Administrator;
 - (iv) Sub-county/Division Election Officers;
 - (v) Parish/ Ward Election Officers;
 - (vi) Parish/Ward Tribunal;
 - (vii) Parish Council Chairpersons;
 - (viii) Local Council (LC) I Chairpersons; and
 - (ix) Display Officers;
- d) A Display Officer will be paid **UGX 210,000/=** (Two hundred and ten thousand Shillings) for the Display Exercise.

5.0 DUTIES OF DISPLAY OFFICERS

- a) The Display Officer shall ensure that: -



- i. the voters' register for the polling station is displayed **by hanging** up during the designated display period;
- ii. any interested persons who turn-up to monitor the exercise must be allowed to do so;
- iii. corrections of the particulars of a voter are documented and are also indicated in the register;
- iv. Application for fresh registration as a voter or application for transfer to other voting locations **ARE NOT ALLOWED** during the Display exercise.


6.0 CATEGORIES OF PERSONS TO BE REMOVED FROM THE REGISTER

The reason for removal of a person from the register in a given polling station must be clearly indicated on both the Register and **Form CLN 9** using any of the codes below, as the case may be:-

- a) A person whose particulars appear on the register but is a **Non-Citizen (NC)**;
- b) Those who have **died (D)**. The Local Council (LC1) Chairperson **MUST** confirm the death of a voter and then sign and stamp on **Form 9D**. This information shall be extracted from Form CLN 9 for onward transmission to the Parish Tribunal;
- c) A person whose particulars appear on the register but is **below the age of 18 (UA)**;
- d) A voter who originates from or resides in another parish other than the one they are registered in should be marked **BAP** (i.e. **Belonging to Another Parish**). The **Display Officer** should indicate at the back of the form in which Parish the voter described is known to reside or originate from.
- e) A voter whose particulars **appear more than once** on the register should be marked **DUP**. The duplicate **Personal Number (Perno)** of the voter should be written at the back of the Form CLN 9.

7.0 POLITICAL PARTIES/ORGANISATIONS AND OBSERVERS

- a) A Political Party/Aspirant may appoint his/her agent(s) to observe the Display Exercise.
- b) Local, National and International Observers that have been duly accredited by the Commission may observe the Display exercise in accordance with the Observers' Guidelines and Code of Conduct.



7.1 Roles of Political Parties/Organisations

- a) To observe the Display Exercise, record and report to their respective stakeholders on the exercise.
- b) To scrutinize the voters register for accuracy and raise objections, if any.
- c) To mobilize the electorate to participate fully in the Display Exercise.
- d) To encourage all their supporters to be tolerant to other Aspirants/Party supporters/Agents.

7.2 Roles of Accredited Observers

- a) To observe the Display exercise, and accordingly submit a report to the Commission on the exercise.

7.3 Prohibited conduct for Appointed Political Parties/Organisations, Observers and Monitors

- a) Use of any kind of violence or threats against Display Officers, Tribunals or the electorate/stakeholders.
- b) Deliberate disruption of the Display Exercise.
- c) Interference with the work of the Display Officers.
- d) Directing any Electoral Commission staff, including Sub County/ Parish Election Officers or Display Officers in the execution of their duties.

7.4 Offences

a) Obstruction of election officers

A person who wilfully obstructs or interferes with an election officer in the execution of the officer's duty, commits an offence and is liable on conviction to a fine not exceeding seventy-two currency points or imprisonment not exceeding three years or both.

8.0 CATEGORIES & DUTIES OF SUPERVISORS

- a) The following persons shall provide supervision of the exercise in their respective areas of jurisdiction;
 - i) District Returning Officer/ District Election Administrator (Electoral District);
 - ii) Assistant District Election Administrator (Electoral District);
 - iii) Sub-county/Division Election Officer (Respective Sub County/Town Council/City Division); and
 - iv) Parish/Ward Election Officer.



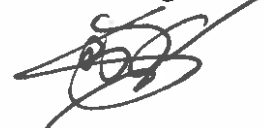
- b) Supervisors shall be responsible for all Display Officers and materials under their jurisdiction and must ensure proper accountability.
- c) Supervisors shall ensure timely delivery of all materials at the commencement of the exercise and timely retrieval at the end of the exercise.
- d) Supervisors shall ensure that the exercise is conducted in a free and fair manner within their areas of jurisdiction.

9.0 ACCOUNTABILITY

The various Display Officers are accountable for all materials under their jurisdiction and custody. The District Returning Officer /District Election Administrator shall ensure retrieval of both used and unused Display Exercise materials to the District Headquarters. To this effect, **Form CLN 8** shall be filled accurately and duly endorsed by the supervisors at all levels. This should be done at the beginning of the Display Exercise.

10.0 THE PARISH TRIBUNAL

- a) The Chief Magistrate of a magisterial area or a Magistrate Grade I appointed by the Chief Magistrate shall appoint a Tribunal comprising five members (not being public officers) to determine objections received by the Returning Officer. The Tribunal shall comprise of:
 - i. **Two (2) Elders of sixty (60) years of age or above, one female and the other male; and,**
 - ii. **Three (3) other members appointed in consultation with political parties/organisations participating in the election in the area.**
- b) The Parish Tribunal shall sit at the end of the Display Exercise to scrutinize the various **CLN** forms submitted by the Parish/Ward Supervisor and shall, after satisfying themselves that the objections and/or corrections there-in are valid, endorse the forms filled [i.e. **Forms CLN 3, 6, 9 and 10**].
- c) There will be a supplementary display of lists of particulars recommended for correction (**Form CLN 10**), deletion from the register (**Forms CLN 9 & CLN 9D**) or, inclusion on to the register (**Form CLN 6**) for a period of 11 (eleven) days within each Parish/Ward.
- d) The purpose of this display is to enable public scrutiny of the recommended corrections, inclusions and deletions.
- e) The Parish Tribunal may reverse such a recommendation if convinced that the objection is valid. Such a reversal shall be entered in **Form CLN 7**.



- f) The Parish Tribunals shall sit **at the end of the 11 days Natural Justice period** to endorse all **CLN 7 Forms** bearing valid **objections** to voter particulars that had been recommended for deletion.
- g) Each member of the Parish Tribunal shall receive a one off payment of **UGX 45,000/= (Uganda Shillings Forty-Five Thousand only)** for their sittings to verify, confirm and sign the forms compiled during the Display Exercise and 11 Day Natural Justice period.

11.0 HANDLING COMPLAINTS DURING THE DISPLAY OF THE NATIONAL VOTERS REGISTER

All complaints arising from the Display Exercise of the National Voters Register shall be addressed to the Returning Officer of the Electoral District/City and shall be handled in accordance with Article 61 (1) (f) of the Constitution of the Republic of Uganda and Section 15 of the Electoral Commission Act, Cap 176.



Justice Byabakama Mugenyi Simon
CHAIRPERSON, ELECTORAL COMMISSION